

# GOVERNMENT OF MAHARASHTRA



- Reform Support and Project Management Unit  
Water Supply and Sanitation Department  
2<sup>nd</sup> Floor South Wing, CIDCO Bhavan  
CBD Bellapur, Navi Mumbai

Date : 19.05.2003

## CIRCULAR NO :- Accounts Branch-1

Sub:-Delegation of District Level Powers

Ref :- 1. Jal-2003/WSSD/Acci. FMM/WS-11 dated 19.09.2003

Issue regarding the delegation of powers to different authorities at the Z.P. level was under consideration with World Bank Authorities. The delegation of powers at district level is given in Para 9.2 of the Financial Management Manual Part- A. They are now revised as under: -

### 1) Powers of acceptance of tender and sanction of expenditure under the project at the district level for the district level expenditure.

The powers of acceptance of tender and sanction of expenditure should be consistent with the objective of the project as agreed between GoM and the World bank and as reflected in various documents agreed between the Bank and GOM viz. Project Agreement, Project Implementation Plan and also Project Appraisal Document. Considering this, the delegation of power would be as below. -

Nature of power	Authority to which power is delegated	Extent of power	Conditions/remarks
Financial Delegation at the district level for expenditure on works, goods/ services	#Team Leader, DAMT (Executive Engineer, WS&S D) or #Team leader, DFT	Upto Rs.2,50,000/-	1) No splitting of work or purchase is allowed. 2) Item of expenditure is included in the A.W.P.(Annual Work Plan). The annual work plan will be approved by the DWM &SC and RSPMU.
Acceptance of tender and sanctioning of expenditure for any item under the Project at the District level. - (works,goods/ services)	#District Project Coordinator (Additional C.E.O.)	Above Rs.2,50,000/- but upto Rs.5,00,000/-	3) The DWM&C is responsible for • Approval of Annual or Bi-annual plans or modification thereto duly approved by RSPMU • Monitoring progress of agreed plan and project progress at the district level
	District Project Director C.E.O.	Above Rs.5,00,000	4) This power shall be used by the respective competent authority in respect of the expenditure related to the activities pertaining to his area of operation, as provided under P.I.P. and any instructions issued by the Director, R.S.P.M.U. from time to time.



## II) The power of appraisal of village action plan for village level sub project.

Nature of power	Authority to which power is delegated	Extent of power	Conditions/remarks	Service Standards
i) Appraisal of Village Action Plan and certification of milestones	District Appraisal & Monitoring Team (D.A.M.T. in its joint appraisal meeting)	Full Power	The DAMT will appraise the VAP to ensure that all agreed appraisal check-list/criteria have been complied with. The appraisal will consist of both desk and field appraisal and major focus of appraisal should be ensuring process social, environmental and technical standards, costs,	#Within 14 days for each action .  It is the responsibility of the authority that the proposal should be approved within 14 days, provided it is in order. Discrepancies, if any, shall be brought to the notice of the concerned within 14 days. If the sanction is not communicated within stipulated period, village action plan is deemed as sanctioned.
ii)Signing the agreement with GP and release of funds	District Project Director (C.E.O.) (he may delegate this function to Additional CEO for amounts under Rs15,00,000)	Full Powers	The District Project Director will report progress to WS&SD during the monthly meetings and to RSPMU	Within 7 days for each action



### III) Release of funds from districts to Gram Panchayat under the subprojects

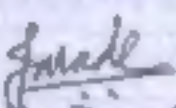
Nature of power	Authority to which power is delegated	Extent of power	Conditions/re marks	Service standards +
Release of Initial Sensitisation Funds to Village Panchayat	District Project Coordinator (Additional Chief Executive Officer)	Full Powers	As recommended by D.A.M.T. as per appraisal.	Within 7 days for each action
Release of funds under Addendum I - Capacity Building Sub - Project	District Project Coordinator (Additional Chief Executive Officer)	Full Powers	As recommended by D.A.M.T. as per appraisal.	Within 7 days for each action
Release of funds under Addendum II - Community Infrastructure Capacity Building Sub -Project	District Project Coordinator (Additional Chief Executive Officer)	Full Powers	As recommended by D.A.M.T. as per appraisal.	Within 7 days for each action
Release of funds under Addendum I - Women Empowerment Fund Sub -Project	District Project Coordinator (Additional Chief Executive Officer)	Full Powers	As recommended by D.A.M.T. as per appraisal.	Within 7 days for each action

+ It is the responsibility of the authority that the proposal should be approved within seven days, provided it is in order. Discrepancies, if any, shall be brought to the notice of the concerned within seven days.

### IV) Signing of cheques (District Level Expenditure also releases to GPs)

Nature of power	Authority to which power is delegated	Extent of power	Conditions/remarks
Signing of cheque	Sr. Accounts officer  Sr. Accounts Officer and District Project Coordinator	Up to Rs.15,00,000 Above Rs.15,00,000	Subject to verification of necessary approvals accorded by different competent authorities.

This delegation is effective from the 8<sup>th</sup> April 2004

  
(Pravin Darade)  
Project Manager

Copy submitted to : Dy. Secretary and Project Director, RSPMU, Water Supply and Sanitation Department Mantralaya Mumbai. 400 032



Copy to : Financial Advisor, RSPMU, CIDCO Bhavan (South Wing), Belapur, Navi Mumbai

Technical Advisor, CIDCO Bhavan (South Wing), Belapur, Navi Mumbai

All Officers and Specialists, RSPMU, CIDCO Bhavan (South Wing), Belapur, Navi Mumbai

Chief Executive Officer and Project Director, Jalswarajya, Zilla Parishad, Thane, Nashik, Satara, Sangli, Osmanabad, Nagpur, Buldhana, Yeotmal Chandrapur

Additional Chief Executive Officer and Project Coordinator, Jalswarajya, Zilla Parishad, Thane, Nashik, Satara, Sangli, Osmanabad, Nagpur, Buldhana, Yeotmal Chandrapur

Sr.Accounts Officer, Jalswarajya, Zilla Parishad, Thane, Nashik, Satara, Sangli, Osmanabad, Nagpur, Buldhana, Yeotmal Chandrapur

Executive Engineer and Team Leader, District Appraisal and Monitoring Team, Jalswarajya, Zilla Parishad, Thane, Nashik, Satara, Sangli, Osmanabad, Nagpur, Buldhana, Yeotmal Chandrapur

Team Leader, District Facilitation Team, Jalswarajya, Zilla Parishad, Thane, Nashik, Satara, Sangli, Osmanabad, Nagpur, Buldhana, Yeotmal Chandrapur

Desk Officer, RSPMU, CIDCO Bhavan (South Wing), Belapur, Navi Mumbai